

## Petition for Leave of Absence

Students with an approved *Intended Plan of Study* who are planning to be absent for **more than one 16-week term of study** should complete and submit this form to the Registrar's Office prior to the beginning of the leave time. The maximum length of leave is four years (8 full academic terms).

Note: F-1 Visa holders will forfeit their current visa status when on Leave of Absence.

Student's Name: \_\_\_\_\_

Start Term of Leave of Absence: \_\_\_\_\_

Term to Return after Leave of Absence: \_\_\_\_\_

Degree/Certificate Program: \_\_\_\_\_

Major Concentration: \_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Student)

- MA Thesis in Progress (Petition must be signed by Thesis Committee Chairperson)

Thesis Committee Chairperson's Signature: \_\_\_\_\_

OR

- All Others (Petition must be signed by your DIU Academic Advisor)

Advisor's Signature: \_\_\_\_\_

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Please submit this form to the Dallas Int'l University Registrar's Office. **Retain a copy of this form for your files.**